

Position title: JET Student Leader
Department: Justice, Equity & Transformation (JET)
Reports to: Associate Director of JET
Number of Openings: 4
Hours per week: 4-6
Hourly Rate: \$15

Leadership experience complements the academic curriculum at MassArt and empowers students to become more confident, engaged artists, designers and citizens. Students have the opportunity to apply for various paid positions to be held during their sophomore through senior years.

Student Leadership at MassArt is rooted in MassArt's Mission and Values and is essential to transforming MassArt's culture and community. All student leaders will be expected to uphold MassArt's missions and values as we work together to make MassArt a more equitable place to work, learn, live and make.

Position Description

The Office of Justice, Equity, and Transformation (JET) at Massachusetts College of Art and Design (MassArt) is seeking applicants for the position of JET Student Leader.

The role of the JET Student Leader is to assist the JET office in achieving its goals to guide and lead work that achieves systemic equity in all areas of the educational institution. Priority areas include: Transformative Learning & Teaching through a variety of personal and professional development opportunities; establishing Pathways to an arts and design education through programs such as Artward Bound and other youth programs; and Retention & Mentoring through programs such as Compass, community gatherings, support for student affinity groups, and collaborations with campuswide departments.

In order to accomplish this, JET Student Leaders are responsible for the following:

DUTIES & EXPECTATIONS

- Outreach and promotion for the JET office and its programs
- Provide peer support
- Host JET Drop-In hours, Affinity Group Hangouts, and Community Gatherings
- Help identify resources and opportunities to include in the JET Pack (massart.edu/jetpack)
- Provide support for student affinity groups such as the Black Artist Union (BAU), Queer Artists Collective (QAC), Asian Student Association (ASA), Middle Eastern Student Association (MESA) and others as needed

- Participate in trainings and workshops to effectively serve the needs of the MassArt community
- Be knowledgeable about campus-wide resources for students
- Attend Student Government Association (SGA) meetings
- Establish relationships with other student leaders such as the MassArt Activities Council (MAC) Board, Counseling & Wellness Center PULSE Advocates, Academic Resource Center Peer Advisors, International Education Center Global Mentors, Resident Assistants (RAs), SGA, and more
- Participate in leadership development opportunities by attending and presenting at various meetings, events, and/or conferences
- Opportunities for creativity and growth of systems within the position are available, and as such, new duties in addition to the items outlined above may become an expectation of the position.
- Other duties as assigned

SKILLS

Candidates must:

- Be a current student at MassArt and have successfully completed two consecutive semesters
- Be actively engaged in issues of justice and equity
- Possess attention to detail and good written and oral communication skills
- Keep a positive, constructive, and solution oriented attitude
- Have a desire to help students
- Possess good time management
- Be able to work alone and collaborate with others
- Be sensitive to the needs of others, compassionate, thoughtful, and socially conscious
- Be able to manage a flexible work schedule throughout the semester

PREFERRED SKILLS & CHARACTERISTICS

- Prior facilitation experience
- Prior community building and organizing experience
- Video and/or audio recording and editing experience
- Photography and design skills
- Experience marketing and promoting events
- Regular involvement in campus wide programs and initiatives
- Familiarity with tools for online/digital engagement (Instagram, Discord, Twitch, etc.)