

Position Title: JET Student Leader

Supervisor Name: Brenda Bailey

Supervisor Title: Assistant Director for Justice, Equity and Transformation

Department: Justice, Equity and Transformation

Number of Openings: 5

Hours per Week: 4-6

Hourly Rate or Salary: \$13.50 for Fall 2021; \$14.25 for Spring 2022 (raise in minimum wage)

Leadership experience complements the academic curriculum at MassArt and empowers students to become more confident, engaged artists, designers and citizens. Students have the opportunity to apply for various paid positions to be held during their sophomore through senior years.

Student Leadership at MassArt is rooted in MassArt's Mission and Values and is essential to transforming MassArt's culture and community. All student leaders will be expected to uphold MassArt's missions and values as we work together to make MassArt a more equitable place to work, learn, live and make.

Position Description:

The Office of Justice, Equity, and Transformation (JET) at Massachusetts College of Art and Design (MassArt) is seeking applicants for the position of JET Student Leader.

The role of the JET Student Leader is to assist the JET office in achieving its goals to guide and lead work that achieves systemic equity in all areas of the educational institution. Priority areas include: Transformative Learning & Teaching through programs such as the Anti-Racism Dialogues, Anti-Racist Critique Learning Community, Inclusive Facilitation Training, JET Reflections, and Tyrone Maurice Adderley Lecture Series; establishing Pathways to an arts and design education through programs such as Artward Bound and other youth programs; and Retention & Mentoring through programs such as Compass and collaborations with campuswide departments and affinity groups.

In order to accomplish this, JET Student Leaders are responsible for the following:

DUTIES & EXPECTATIONS

- Outreach and promotion for the JET office and its programs
- Peer Mentorship
- Community building and organizing
- Host JET Drop-In hours and Affinity Group Hangouts
- Help identify resources and opportunities to include in the JET Pack (massart.edu/jetpack)
- Participate in a two-day Inclusive Facilitation Workshop (and other training/workshops) to effectively serve the needs of the MassArt community
- Opportunities for leadership development by attending and presenting at various

conferences such as the annual AICAD Symposium

- Opportunities for creativity and growth of systems within the position are available, and as such, new duties in addition to the items outlined above may become an expectation of the position.
- Other duties as assigned

SKILLS

Candidates must:

- Be a current student at MassArt and have successfully completed two consecutive semesters
- Be in good academic and disciplinary standing
- Be actively engaged in issues of justice and equity
- Possess attention to detail and good written and oral communication skills
- Keep a positive, constructive, and solution oriented attitude
- Have a desire to help students
- Possess good time management
- Be able to work alone and collaborate with others
- Be sensitive to the needs of others, compassionate, thoughtful, and socially conscious
- Be able to manage a flexible work schedule throughout the semester

PREFERRED SKILLS & CHARACTERISTICS

- Prior facilitation experience
- Prior community building and organizing experience
- Video and/or audio recording and editing experience
- Photography and design skills
- Experience marketing and promoting events
- Regular involvement in campus-wide programs and initiatives
- Instagram proficient