

Position Title: Global Mentor - Study Abroad
Supervisor Name: Erica Puccio/Amy Holland
Supervisor Title: Director, IEC/Study Abroad Advisor
Department: International Education Center
Location of Position: Student Development
Number of Openings: 2
Hours per Week: Flexible/Project Based
Hourly Rate or Salary: \$600/Year

Leadership experience complements the academic curriculum at MassArt and empowers students to become more confident, engaged artists, designers and citizens. Students have the opportunity to apply for various paid positions to be held during their sophomore through senior years.

Student Leadership at MassArt is rooted in MassArt's Mission and Values and is essential to transforming MassArt's culture and community. All student leaders will be expected to uphold MassArt's missions and values as we work together to make MassArt a more equitable place to work, learn, live and make.

Position Duties & Description:

Are you passionate about other cultures? Have you traveled or studied abroad and can't stop talking about it? Do you want to share the places you have traveled with others and help MassArt students navigate the study abroad application process? You might have what it takes to be a Global Mentor!

The International Education Center encourages all MassArt students to study abroad and participate globally. Advocating for study abroad and participating in intercultural, on-campus events allow the Global Mentors with a focus on study abroad (SA) to be a part of the International Education Center team, helping to provide enriching, life-changing experiences. Safely recommending international study is especially important in this COVID and post-pandemic world, to ensure that cross-cultural exchange persists.

The MassArt Study Abroad Global Mentor will hold an integral job within the International Education Center (IEC). As part of IEC, the Study Abroad Global Mentor (SAGM) will support the office in a variety of ways. Their reliable, enthusiastic and professional work will help prospective study abroad students get the most out of their plans to study off-campus.

The Study Abroad Global Mentor, together with the Study Abroad Advisor in the IEC, aims to generate interest in study abroad. The SAGM acts as an advocate for off-campus study in a variety of ways, such as: participation at events and info sessions; generating content for social media; and promoting resources for prospective study abroad participants. By sharing their experiences abroad and showing that students from a wide variety of backgrounds can participate in study abroad, the SAGM will show the range of experiences available.

You do not need study abroad experience for this position - students with a love of and passion for cross-cultural learning and international travel are welcome to apply!

General Statement of Duties:

- Be an enthusiastic participant in at least 6 study abroad promotion events on campus over the school year. These may include study abroad information sessions, study abroad fairs and special events (International Education Week activities, Exchange Student Farewell, admitted student days, etc.).
- Create and lead at least one information sharing event each semester. Ideally this event would be within the Global Mentor – SA’s pre-established network such as their academic department or a residence hall, but could also be in a number of other places geared towards the whole community. This event will be led by the Global Mentor – SA but with support from the Study Abroad Advisor.
- Promote and organize volunteer opportunities for returned study abroad students.
- In coordination with the other Global Mentors, organize Fall AWAY exhibit, which takes place during International Education Week (3rd week of November). Take on a share of duties as identified in the task list for the show.
- Support the Spring Cultural Night (such as promotions and attendance).
- Communicate weekly with the Study Abroad Advisor in the IEC via email or in person.
- Support study abroad promotion by understanding all the MassArt semester away and travel course options and disseminating information to a wide audience.
- Help at study abroad events such as study abroad fairs, pre-departure orientations, info sessions, etc.
- Liaise with academic departments on campus.
- Work with Residence Life and other relevant campus offices and departments to promote study abroad.
- Maintain an appropriate presence in person and online to represent the IEC and MassArt in a positive manner.

We expect the Study Abroad Global Mentor to:

- Attend at least 5 study abroad promotion events on campus over the school year.
These event could include:
 - Study Abroad Fair and Info Sessions (TBD)
 - Fall and Spring Pre-departure Orientations (2 per semester-TBD)
 - Admitted Students Days (TBD)
- Create and lead at least one information sharing event each semester. Ideally this event would be within the SAGM’s pre-established network such as their academic department or a residence hall but could also be in a number of other places geared towards the whole community. This event will be led by the SAGM but with support from the Study

Abroad Advisor.

- Plan the Away Show in collaboration with the International Student Support Global Mentors. Planning takes place during the fall semester, the show is in November (International Education Week). Detailed timeline and task list passed on from previous Global Mentors that outlines the entire process from start to finish.
- Help with other IEC Events as necessary especially the fall AWAY Show (described above) and the spring Cultural Night event.

Skills Acquired:

It is anticipated that student leaders in the Global Mentor – SA program will acquire the following skills and abilities:

- Demonstrated intercultural sensitivity and awareness for interaction with various individuals and groups
- The ability to present professional-level intercultural training to new students and peers.
- The ability to design and plan all aspects of meaningful programs and events including: pre-event logistical planning, marketing and advertising, presentation and post-event evaluation.

Qualifications:

- Must be in good academic and disciplinary standing
- Experience navigating cross-cultural situations
- Empathy and understanding of those going through or thinking about going through an experience that requires cultural adjustment
- Excellent communication and interpersonal skills
- Organizational and event planning ability
- Initiative, enthusiasm and new ideas for the role of Global Mentor – SA