



Resources for Commuters

Commuter Lockers

MassArt has lockers available for commuter students which are located on the lower level of the Kennedy Building. They can be reserved by going through the **Office of Student Development on the 2nd Floor of Kennedy**. Lockers are available on a first come, first serve basis and are typically reserved for an entire academic year. Students are responsible for providing their own lock.

Discounted MBTA Semester Passes

Save 11% on your semester t-pass!

MassArt partners with the MBTA to offer discounts for students on semester passes for the following: local bus routes, subway and rapid transit, Inner and Outer Express bus routes, commuter rail, and boat.

Order forms are typically due about two months before the semester begins, in accordance with the MBTA's deadline. For example, the order form for the Spring 2015 discounted T-Pass was due on **December 10, 2014**. However, you will receive an email over the summer regarding fall semester pass discounts so be sure to check your MassArt email regularly!

Please contact Commuter Programs at student.development@massart.edu with any questions. Commuter Programs is located on the second floor of the Kennedy building in the Office of Student Development.

On-Campus Commuter Workroom

Student Parking

All enrolled and newly accepted commuter students (graduate, undergraduate, part-time, PCE, and Certificate) are eligible to apply for parking using the parking application form.

Parking applications are also due during the end of the previous semester. This is another area where you will want to pay attention during the spring/summer for information regarding fall parking.

Some information about student parking:

Parking assignments will be determined using a point system which was developed in response to feedback gathered from a survey of students who requested criteria such as distance traveled and seniority be prioritized. The point system uses class standing, distance traveled and access to public transportation in addition to special circumstances as approved by the parking office. To maximize the use of the limited parking spaces, the total number of points will be used in combination with the applicant's class schedule to determine parking assignments.

Students must rank on the application all the days of the week they want parking using numbers 1-5. A copy of your class schedule must also be included with your application in order for your application to be considered complete.

Commuter student parking will be available from 7:00am - 11:00pm daily. Days of the week are assigned according to availability and the applicant's preferred days as indicated on the application. **The cost for commuter student parking is \$50 per assigned day for the semester.** For example, if you receive parking on Mondays and Tuesdays for the semester, you would pay \$100 for the semester.

For those needing **EVENING or WEEKEND Parking ONLY**, a separate application is available. Please contact the Management Office for more details. Parking applications may be obtained at the Management Office in the Artists Residence, the Public Safety Office in the Tower Building or online. Parking privileges may not be transferred to another person. There are no refunds after the add/drop deadline.

****In addition to submitting a completed parking application to the Management Office, any student requesting an accommodation due to medical/physical need must contact Mercedes Sherrod-Evans at **Mercedes.sherrod-evans@massart.edu** or **(617) 879-7060**. Accommodation requests must be resubmitted each semester to Mercedes.*

All vehicles must be registered with MassArt at the Management Office (**Artists' Residence Rm. 120**). A permit will be issued for display on the vehicles rear view mirror authorizing parking in the lot. Your MassArt ID will be activated for the days in which you are authorized.

Questions? Contact parking@massart.edu or call (617) 879-5103.

Meal Plans

While all resident students are required to have meal plans (requirements differ by building), **commuter students can also participate in the meal plan program.** The meal

plan is based on a dining point system, where each food item you get deducts a certain number of points. There are different options that you can choose from.

- If you would like a meal plan and have Financial Aid that will be covering the cost, you should email housing@massart.edu or go to Student Development (2nd Floor Kennedy) and speak with Nathan Sherman.
- If you would like a meal plan and will not be using Financial Aid to cover the cost, you should visit dineoncampus.com/cof - Click on the **Meal Plans** tab and then click on **For Commuters** on the drop down menu.

Guest Policy for Visiting the Residence Halls

As commuter students, it will be important for you to understand the guest policy here at MassArt.

The guest policy is as follows:

Having guests is a privilege and that privilege may be revoked at the discretion of the Residence Director if the guest policy is violated. All guests must report to the security desk of the building and will not be allowed in a residence hall unless accompanied by a resident of the building. All guests are subject to the rules laid out in the Residence Hall Handbook and College's Code of Conduct. Hosts are responsible for the behavior of their guests.

The following are the Guest Policy guidelines:

1) Day Guests

- Day guests must be signed in and out of a residence hall by their hosts. When a guest is signed into a hall, the guest must provide a valid form of ID that will be held at the desk until the guest is signed out. The resident must present their MassArt ID so their information can be noted in the guest log. A guest who cannot provide a valid ID (i.e. Drivers license, school/college ID, military ID, etc.) may not be given access unless the Residence Director agrees. Non-photo IDs and expired IDs will not be accepted as valid ID.
- Each resident may have no more than three (3) day guests signed in at any one time.
- Each guest must be accompanied by his/her host at all times. At midnight, day guests are no longer allowed. Your guest becomes an "overnight guest", and the host needs to sign out all but one guest. (see overnight guest section).
- The host resident is responsible for informing his/her guest of all residence hall policies. You are expected to report any residence hall infraction by your guests to the Residence Director.

- Guests are prohibited from bringing in or drinking alcoholic beverages in Smith Hall.
- **Family Members are considered guests.**

2) Overnight Guests

All the rules of day guests apply to overnight guests with the addition of:

- A resident may sign in only one (1) overnight guest unless permission is given by the Residence Director and the resident's roommate(s) 48 hours in advance.
- No overnight guests may be in a residence hall for a continuous period exceeding three (3) consecutive nights per week, nor may they spend more than fifteen (15) nights per semester, unless permission is given by the Residence Director and roommate(s).
- Roommate(s) must grant permission for their beds to be used by your guest