

COMMUTER RESOURCE GUIDE

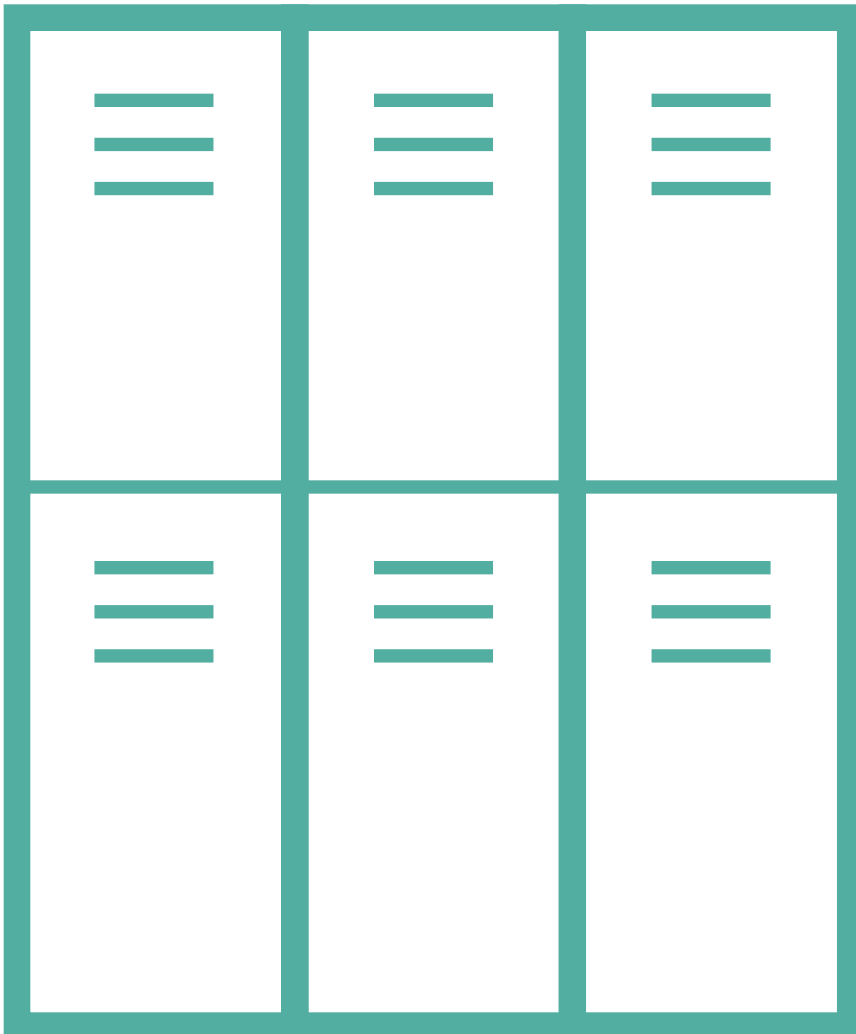
MASSART

MASSACHUSETTS COLLEGE
OF **ART AND DESIGN**

COMMUTER LOCKERS

2nd Floor of Kennedy
(Student Development)

MassArt has lockers available for commuter students which are located on the lower level of the Kennedy Building. They can be reserved by going through the [Office of Student Development on the 2nd Floor of Kennedy](#). Lockers are available on a first come, first served basis and are typically reserved for an entire academic year. Students are responsible for providing their own lock.



DISCOUNTED MBTA SEMESTER PASSES

2nd Floor of Kennedy
(Student Development)

student.development@massart.edu



Save 11% on your semester T-pass! MassArt partners with the MBTA to offer discounts for students on semester passes for the following: local bus routes, subway and rapid transit, Inner and Outer Express bus routes, commuter rail, and boat. Order forms are typically due a month or two before the semester begins, in accordance with the MBTA's deadline. For example, the order form for the Fall 2018 discounted T-Pass is August 3rd 2018. This is the MBTA's deadline, not MassArt's so we are unable to take late order forms. However, you will receive an email over the summer regarding fall semester pass discounts and an email during the fall semester regarding spring semester discounts so be sure to check your MassArt email regularly!

Please contact Commuter Programs at student.development@massart.edu with any questions. Commuter Programs is located on the second floor of the Kennedy building in the Office of Student Development.



ON-CAMPUS COMMUTER WORKROOMS FOR FOUNDATION TRANSFERS

Andrew Dore
Assistant Director of
Residence Life and Housing

Residence Director at the
Artist's Residence

andrew.dore@massart.edu

Important things to know

- Commuter workroom hours will be from 7:30am to 11:30pm unless otherwise noted by the Foundation Studio Manager and the Residence Director. 24-hour access to the commuter workroom will not occur.
- Commuter workroom users will be held to the same damage policy, workroom ethic, and residence life alcohol/drug and quiet hour policies as those students living in the residence halls.
- Commuter Workroom users may visit the Residence Halls when they are not using the workroom. They must follow the day guest and/or overnight guest policies at that time.

There is an on-campus workroom for commuter students in their Foundation year located in the Artists' Residence. Special exception from the guest policy will be given to commuter students who are using this space. Students who are using the Commuter Student Workroom will have previously completed a workshop with the Residence Director and the Foundation Studio Manager and signed a contract for its special usage. They will be allowed to enter the building without a resident student escort. However, they will be required to sign in and out of the Artists' Residence and may only go to the designated studio space. The designated students may also utilize the spray booth on the 9th floor only if/when their project requires the use of any spray mediums.

If commuter workroom students are found to be wandering through the building or otherwise abusing the privileges they have been given, they will face interim loss of access to the studio/building pending the outcome of an administrative conference or review conducted by the Residence Director and/or the Director of Residence Life. Abuse of privileges by commuter students may result in sanctioning which may include permanent loss of all visitation privileges to all MassArt Residence Halls.

An email will be sent out at the beginning of the semester with information about the days/times of these workshops. You must attend one to be able to utilize the space.

If you have any questions, you can contact [Andrew Dore, Assistant Director of Residence Life and Housing/Residence Director of the Artist Residence](mailto:adore@massart.edu) at adore@massart.edu.

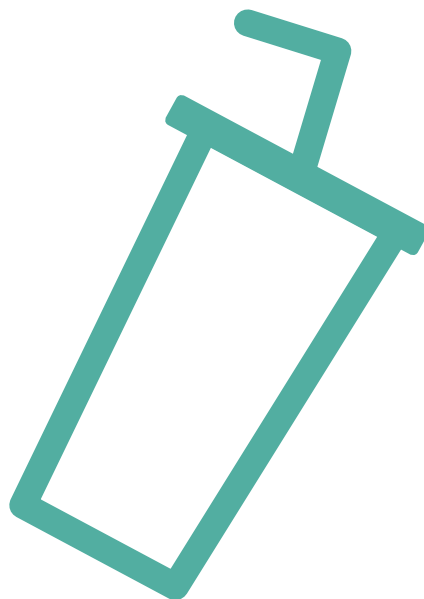
MEAL PLANS

Nathan Sherman
housing@massart.edu

2nd Floor of Kennedy
(Student Development)

While all resident students are required to have meal plans (requirements differ by building), commuter students can also participate in the meal plan program. The meal plan is based on a dining point system, where each food item you get deducts a certain number of points. There are two different options that you can choose from.

- If you would like a meal plan as a commuter student, you should email housing@massart.edu or go to **Student Development** (2nd Floor Kennedy) and speak with **Nathan Sherman**.



GUEST POLICY FOR VISITING THE RESIDENCE HALLS

Guest Policy Guidelines:

1) Day Guests

- Day guests must be signed in and out of a residence hall by their hosts. When a guest is signed into a hall, the guest must provide a valid form of ID that will be held at the desk until the guest is signed out. The resident must present their MassArt ID so their information can be noted in the guest log. A guest who cannot provide a valid ID (i.e. Drivers license, school/college ID, military ID, etc.) may not be given access unless the Residence Director agrees. Non-photo IDs and expired IDs will not be accepted as valid ID.
- Each resident may have no more than three (3) day guests signed in at any one time.
- Each guest must be accompanied by his/her host at all times. At midnight, day guests are no longer allowed. Your guest becomes an "overnight guest", and the host needs to sign out all but one guest. (see overnight guest section).
- The host resident is responsible for informing his/her guest of all residence hall policies. You are expected to report any residence hall infraction by your guests to the Residence Director.
- Guests are prohibited from bringing in or drinking alcoholic beverages in Smith Hall.
- Family Members are considered guests.

The Guest Policy is as follows:

Having guests is a privilege and that privilege may be revoked at the discretion of the Residence Director if the guest policy is violated. All guests must report to the security desk of the building and will not be allowed in a residence hall unless accompanied by a resident of the building. All guests are subject to the rules laid out in the Residence Hall Handbook and College's Code of Conduct. Hosts are responsible for the behavior of their guests.

As commuter students, it will be important for you to understand the guest policy here at MassArt.

2) Overnight Guests

All the rules of day guests apply to overnight guests with the addition of:

- A resident may sign in only one (1) overnight guest unless permission is given by the Residence Director and the resident's roommate(s) 48 hours in advance.
- No overnight guests may be in a residence hall for a continuous period exceeding three (3) consecutive nights per week, nor may they spend more than fifteen (15) nights per semester, unless permission is given by the Residence Director and roommate(s).
- Roommate(s) must grant permission for their beds to be used by your guest.