

MassArt RFP 24-01 (Public Safety Services)

Addendum # 1 – Questions and Answers

August 21, 2023

Question: 2401 – Attachment 1 – Spec, pg. 2 states: One (1) Account Manager or Supervisor on-call to manage unforeseen events, quality control, breaks, relief and staffing issues.

We interpret this requirement to be an 8 hour per day, 7 days per week on-site position (56 HPW) with shift hours that straddle the other two posts (11am – 7pm). Is that correct?

Answer: No that is not correct. A supervisor simply needs to be on-call to manage unforeseen events, quality control, breaks, relief and staffing issues.

Question: Could you provide specific clarification on the Medical exams? What is Mass Art looking for in a medical exam and what are the qualifications you are looking for?

Answer: A lab based drug test is acceptable.

Question: Fingerprinting –Private companies have no access to state agencies to submit fingerprints – only the CANDIDATE acting on their own can have fingerprints taken – but a “qualified entity” is required (see link to law below). I.e. as a college Mass Art a qualified entity, however we are NOT. Will the college be taking and submitting the fingerprints?

Answer: No. The college will not be fingerprinting security service employees.

Question: Motor Vehicles Records Check – Mass Art is asking this as part of the background check even though we aren’t driving a vehicle as part of the duties. If this is necessary and what would preclude someone from employment based on a motor vehicles record check?

Answer: This is only required if the individual is driving.

Question: In reviewing your below timeline, it does not provide a sufficient timeframe for a proper transition (typically 30 days). This time frame allows for background checks, drug testing, uniforms, training, etc. Can the start date be pushed out to at least 30 days after the award?

Answer: The anticipated bid award is the week of August 28th. MassArt is committed to working with the awarded to find a mutually agreeable start date sometime in September.

Question: Will there be a pre-bid meeting?

Answer: We did not schedule a pre-bid meeting for this RFP however bidders may stop by the Kennedy Building lobby during business hours if they are interested in seeing the location of the security post.