

## 2023-2024 VERIFICATION WORKSHEET

PLEASE COMPLETE AND ATTACH ALL OF THE REQUESTED INFORMATION

### STEP 1: STUDENT INFORMATION

Last Name	First Name	Student ID	Date of Birth
Street Address	City	State	ZIP
			Phone / Email (Circle One)
Student's Phone Number	Student's Email Address	Best way to contact Student	
			Phone / Email (Circle One)
Parent(s)' Phone Number	Parent(s)' E-Mail Address	Best way to contact Parent	

### STEP 2: HOUSEHOLD INFORMATION

COMPLETE THE CHART BELOW WITH THE FOLLOWING INFORMATION, BASED ON YOUR DEPENDENCY STATUS

To determine your dependency status, visit: <https://studentaid.gov/sa/fafsa/filling-out/dependency>

#### DEPENDENT STUDENTS

AS DEFINED BY THE U.S. DEPT OF EDUCATION

- Yourself
- Your parent(s) (including a stepparent) even if you do not live with your parent(s)
- Other dependent children of your parent(s) even if they do not live with your parent(s)

A) if your parent(s) will provide more than half of their support between July 1, 2023 and June 30, 2024, *or*

B) if the child(ren) would be required to provide parental information when completing a FAFSA for 2023-2024

- Other people, only if they live in your parent(s)' household, and your parent(s) will continue to provide more than half of their support through June 30, 2024

#### INDEPENDENT STUDENTS

AS DEFINED BY THE U.S. DEPT OF EDUCATION

- Yourself
- Your spouse (if you are married)
- Your children, if you or your spouse will provide more than half of the children's support between July 1, 2023 and June 30, 2024, even if the children do not live with you
- Other people, *only* if they live in your household and you or your spouse will continue to provide more than half of their support through June 30, 2024

Full Name	Age	Relationship	Name of College/University If student will be enrolled at least half-time for 2023-2024
		Self	MassArt

### STEP 3: STUDENT TAX & INCOME INFORMATION FOR THE 2021 CALENDAR YEAR

CHECK ONLY **ONE** and continue to **STEP 4**:

\_\_\_\_\_ I used the IRS Data Retrieval Tool to transfer 2021 Federal Tax Return information into my FAFSA.

\_\_\_\_\_ I am attaching a copy of my 2021 Federal Tax Return **Transcript**.\*

\_\_\_\_\_ I am attaching a **SIGNED** copy of my 2021 1040 Federal Tax Return form *and all applicable schedules* (1, 2 and/or 3).

\_\_\_\_\_ I was not required to file a 2021 Federal Tax Return. If I am an **INDEPENDENT** student, I have attached a **SIGNED** statement verifying my non-filing status **OR** I have attached **confirmation of non-filing status from the IRS**.\*\*

***If you are not required to file a 2021 Federal Tax Return, complete the chart below with any income earned from work in 2021. Submit copies of any W-2's issued by the employer. List every employer even if no W-2 was issued.***

Employer's Name	IRS W-2 Provided?	Annual Amount Earned in 2021
1.		\$
2.		\$
3.		\$

### STEP 4: PARENT TAX & INCOME INFORMATION FOR THE 2021 CALENDAR YEAR

CHECK ONLY **ONE** and continue to **STEP 5**:

\_\_\_\_\_ I used the IRS Data Retrieval Tool to transfer 2021 tax information into my FAFSA.

\_\_\_\_\_ I am attaching a copy of my 2021 Federal Tax Return **Transcript**.\*

\_\_\_\_\_ I am attaching a **SIGNED** copy of my 2021 1040 Federal Tax Return form *and all applicable schedules* (1, 2 and/or 3).

\_\_\_\_\_ I was not required to file a 2021 Federal Tax Return. I have attached a **SIGNED** statement verifying my non-filing status **OR** I have attached **confirmation of non-filing status from the IRS**.\*\*

***If you are not required to file a 2021 Federal Tax Return, complete the chart below with any income earned from work in 2021. Submit copies of any W-2's issued by the employer. List every employer even if no W-2 was issued.***

Employer's Name	IRS W-2 Provided?	Annual Amount Earned in 2021
1.		\$
2.		\$
3.		\$

### STEP 5: CERTIFICATION:

*By signing this worksheet, I certify all of the information reported is complete and correct.*

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent OR Spouse Signature (if applicable)

\_\_\_\_\_  
Date

\* To request a Federal Tax Return Transcript from the IRS, visit IRS.gov and click "**Get your Tax Record**".  
*If you filed a non-IRS Income Tax Return, filed an amended IRS Income Tax Return, or were a victim of IRS Tax-Related Identity Theft, other documents may be accepted or required. Please contact Student Financial Assistance for more information.*

\*\* You can request a Verification of Non-filing Letter from the IRS by following the instructions above, or download the Non Tax Filer Form at MassArt.edu/financial-aid-forms.