

# MassArt Policy, Procedure and/or Program

This policy is not intended to create any contract or any contract rights between MassArt and its employees, including those employees excluded from this policy, unless a written contract between MassArt and the employee states otherwise. This policy may be changed at any time at the discretion of Human Resources.

HR-19: Lactation Room

Date Issued: 3/23/2010

**Revision Date(s):** 

Sponsor: Human Resources

# **POLICY STATEMENT**

Section 4207 of the Health Care Reform Act requires employers to permit reasonable, unpaid break time for employees to express breast milk for her nursing child for up to one year following the child's birth. In addition, also in accordance with this Section, the College has established space for employees needing to express breast milk. A lactation room has been designated on the 8<sup>th</sup> floor of the Tower Building for this purpose.

# **PRACTICE**

Access to this room is managed by the human resources office. Please note this is a locked space; an access code is required.

### **PROCEDURES**

Women needing a private place to express milk have access to a lactation room on the 8<sup>th</sup> floor of the Tower Building. Please contact human resources at ext 7908 for instructions on how to access the room.

# RELATED LAWS/POLICIES/UNION CONTRACTS

Section 7 of the Fair Labor Standards Act of 1938

# **HELP/QUESTIONS**

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Questions about this policy can be directed to Human Resources at (617)879-7908.

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